Stage 3 Excursion - Belgenny Farm, Camden

Dear Parent or Caregiver,

Classes 5G, 6N and 6P girls will be going on an excursion to Camden Park Environmental Educational Centre, Belgenny Farm on Wednesday 25\textsuperscript{th} June. This excursion has been planned to supplement the work being done in the classroom on the goldrush and bushrangers.

The cost of the excursion is $25.

The class will depart from Banksia Road at 8:15 a.m. and return to school at 3pm.

Travel will be by bus. Students need to wear school sports uniform and bring a packed lunch and drinks.

All staff members attending have emergency care and CPR training.

B.Perrett

H. Woudsma
Principal

Please detach and return to the school office by Friday 20th June

I do / do not consent to …………………….. participating in an excursion to Belgenny Farm on Wednesday 25\textsuperscript{th} June.

My son / daughter has the following special needs (please provide full details and include any relevant medical details)

I give / do not give permission for my child to receive medical treatment in case of emergency.

Signature (Parent/Carer) Date
Section B

**Overnight excursions - advice**
Accommodation will be at ..................................................................................
Travel will be by ..............................................................................................
The group will be supervised by .................................................................

*Additional information (consider advice on the number of students and teachers, protective clothing or equipment)*

....................................................................................................................
....................................................................................................................
....................................................................................................................

**Overnight excursions - response**
I understand that my son / daughter will stay overnight at .....................

....................................................................................................................

**Water or swimming activities - advice**
The excursion will involve the following water or swimming activities:
..................................................................................................................
These activities will take place at: ............................................................
The school will provide the following flotation devices to students who may require assistance in the water: .................................................................

**Water or swimming activities - response**
In relation to the proposed water or swimming activities, I advise that my child is a: *(please tick one)*

☐ strong swimmer  ☐ average swimmer  ☐ poor swimmer  ☐ non-swimmer

I advise that my child requires the following flotation device to assist him/her in the water: .................................................................

I undertake to provide this device so that my child can participate in the excursion. Yes / No

I give / do not give permission for my child to participate in the water or swimming activities.

**Travel insurance - advice**
The Department recommends that parents or caregivers arrange travel insurance for students for intrastate or interstate excursions that require travel by air.

**Travel insurance - response**
I have arranged travel insurance with .........................................................
A copy of that policy is attached.
Privacy notice

Note: A Privacy notice must appear on all forms issued by the Department used for collecting personal information. A sample Privacy advice notice is below for use with consent forms. Principals will need to fill in the blanks to make this relevant to each particular excursion. A Privacy notice will also need to be included on any electronic personal information data collection system.


Privacy - advice

The information provided on […date…] by […name..] is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about [….student name…] who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with […name of school…].

It will be used by officers of the NSW Department of Education and Training to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child can not participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.